



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

26 May 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 1st June 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Pages 6 - 7)
6. Monthly Crime Figures.
7. Report by Community Enterprises PL12. (Pages 8 - 10)
8. Community Area Partnerships (CAP's) report for noting or matters arising.
9. Community Area Partnerships (CAP's) Action Points for Reports.
10. To further review the CAP Membership level and consider any actions. (Pages 11 - 17)
11. To receive a report on behalf of Safer Saltash.
12. To receive a report from Saltash Chamber of Commerce. (Page 18)
13. To receive a report from the Climate Change and Environmental Working Group.
14. To receive a report from Cornwall Councillors. (Pages 19 - 22)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Annual Meeting of Saltash Town Council held on Thursday 4th May 2023 as a true and correct record. (Pages 23 - 40)

18. Finance:
 - a. To advise the receipts for April 2023; (Page 41)
 - b. To advise the payments for April 2023; (Pages 42 - 45)
 - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 30th April 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive Hudson Accounting Internal Auditors Year End Report dated 31st March 2023 and consider any actions. (Pages 46 - 49)
20. Annual Governance and Accountability Return 2022/23 (AGAR):
 - a. To review and note BDO LLP appointment as the External Auditor to Smaller Authorities Audit Appointments.
 - b. To review and confirm whether there is no conflict of interest or if a conflict arises with the appointment of BDO LLP (External Auditor). (Pages 50 - 51)
 - c. To receive and note the Annual Internal Audit Report. (Page 52)
 - d. To consider the Annual Governance Statement (Section 1). (Page 53)
 - e. To consider the Accounting Statements (Section 2). (Page 54)
 - f. To set the commencement date for the exercise of public rights. (Page 55)
21. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on 10th May 2023; (Pages 56 - 93)
 - b. Planning and Licensing held on 16th May 2023; (Pages 94 - 102)
 - c. Burial Authority held on 23rd May 2023; (Pages 103 - 115)

22. To receive and note the minutes of the following Sub Committees and consider any recommendations.
 - a. Devolution held on 11th May 2023; (Pages 116 - 123)
 - b. Station Property held on 17th May 2023. (Pages 124 - 130)
23. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure.
24. To receive an update on the future of the health care in Saltash and consider any actions. (Pages 131 - 132)
25. To receive a report and consider supporting the call for Government water companies to take action on sewage discharges. (Pages 133 - 136)
26. To receive Cornwall Councils dog related Public Spaces Protection Order Renewals and consider any actions. (Pages 137 - 141)
27. To receive a report from Peninsular Transport and consider any actions. (Page 142)
28. To receive a report on the Saltash Leisure Centre and consider any actions and associated expenditure.
29. Planning:
 - a. Application for consideration:

PA23/03663
Mr Danny Wilders Cornwall Housing – **29 Mulberry Road St Stephens Saltash PL12 4NW**
Rear Extension and Porch construction to provide adaptable means for disabled access.
Ward: Essa
Date received: 11/05/23
Response Date: 20/06/23
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RU1CC8FGJON00>
30. Meet your Councillors: The next scheduled meeting date Saturday 10th June 2023 outside Bloom Hearing, Fore Street.
31. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

32. To consider any items referred from the main part of the agenda.
33. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
34. To consider urgent non-financial items at the discretion of the Chairman.
35. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
36. Date of next meeting: Thursday 6th July 2023 at 7:00 p.m.
37. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.